

SCRUTINY COMMISSION FOR RURAL COMMUNITIES

TUESDAY 3 NOVEMBER 2015
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. **Apologies for Absence**
2. **Declaration of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification " that has been disclosed to the Solicitor to the Council.
Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of the Meeting held on 7 September 2015** 3 - 6
4. **Uniting Care Partnership** 7 - 10
5. **Road Safety in Rural Areas** 11 - 30
6. **Forward Plan of Executive Decisions** 31 - 54
7. **Work Programme** 55 - 58
8. **Date of the next Meeting**

11 January 2016.

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<http://democracy.peterborough.gov.uk/documents/s21850/Protocol%20on%20the%20use%20of%20Recording.pdf>



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Committee Members:

Councillors: D Harrington (Chairman), E Murphy (Vice Chairman), J Stokes, R Brown, D Sanders, J Okonkowski and J R Fox

Substitutes: Councillors: B Rush, J Johnson, K Sharp, R Herdman and S Lane#

Independent Co-opted Members:

Joe Dobson, Helpston Parish Council
Keith Lievesley, Ufford Parish Council
Henry Clark, Peakirk Parish Council
Philip Nuttall, Marholm Parish Council

Further information about this meeting can be obtained from Dania Castagliuolo on telephone 01733 452347 or by email – danica.castagliuolo@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
SCRUTINY COMMISSION FOR RURAL COMMUNITIES
HELD IN THE
BOURGES & VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON 7 SEPTEMBER 2015**

Present: Councillors: Harrington (Chairman), Murphy (Vice-Chairman), Stokes, Brown, Rush, Okonkowski and J R Fox.

Also Present: Henry Clark Independent Co-opted Member
Keith Lievesley Independent Co-opted Member

Officers in

Attendance: Adrian Chapman Service Director for Adult Services and Communities
Cate Harding Community Capacity Manager
Matt Oliver Youth in Localities Team Manager
Dania Castagliuolo Democratic Services Officer

1. Apologies for Absence

Apologies for absence were received from Independent Co-opted Members, Joe Dobson and Philip Nuttall. Councillor Brown had advised the Democratic Services Officer that he would be arriving late for the meeting.

2. Declaration of Interest and Whipping Declarations

There were no declarations of interest or whipping declarations.

3. Minutes of Meeting Held on 13 July 2015

The minutes of the meeting held on 13 July 2015 were approved as a true and accurate record.

4. Developing a Rural Vision and Parish Charter for Peterborough

The report was introduced to the Commission by Co-opted Member Henry Clark, which contained results of the consultation carried out with Parish Councils on the Rural Vision and Parish Charter document. The report also contained the amended version of the Rural Vision and Parish Charter.

The Commission was asked to approve the Rural Vision and Parish Charter for Submission to Cabinet where Cabinet would be asked to subsequently adopt the Rural Vision and Parish Charter for implementation.

Questions and comments were raised around the following areas:

- Members commented that the Council should ensure that work carried out as a result of the Rural Vision and Parish Charter document be properly resourced and this should be added as an action point within the action plan.
- Members commented that it was not yet clear in the document who was responsible for the different actions and how these were going to be resourced and commented that this needed clarifying to the public. *The Community Capacity Manager responded that a Parish Conference was due to be held on 18 November 2015, which would focus on evolved services and which parishes chose to take on actions. All Members would receive an invite to the Conference.*

- *The Service Director for Adult Services and Communities commented that to enable the projects contained within the action plan to work efficiently, they required investment. Work had been carried out to prepare the Council to fund Parish Councils to deliver services.*

ACTION AGREED

The Commission noted the report and agreed for the Service Director for Adult Services and Communities to obtain information on who would lead on local planning issues for rural communities as it would need to be a non-planning committee member.

RECOMMENDATION

The Commission endorsed the Rural Vision and Parish Charter and recommend the document to Cabinet for approval.

5. Enabling Youth Work in Rural Communities

The Youth in Localities Team Manager introduced the report which contained information on the different types of Youth Work, the rationale for the placement of Targeted Youth Work across Peterborough and recommendations for rural areas to consider when thinking about youth engagement and participation in decision making.

The Commission was asked to scrutinise the content of the report and consider the models proposed as a way of securing universal youth work in rural areas.

Questions and comments were raised around the following areas:

- Members commented that youth clubs should be brought back to enable young people to have a place where they could meet and be involved in different activities. *The Youth in Localities Team Manager commented that it was a struggle to engage young people with youth clubs as there were activities for them to do at home and more disposable income available. The Council would want to engage more with vulnerable young people.*
- Members queried if there was any demand on youth services from rural communities and how these demands were responded to. *Members were advised that when issues occurred in rural areas, the Council aimed to work in partnership with Parishes and local communities, who could enable them to work closely with groups which had already been set up in the area.*

At this point Councillor Brown joined the meeting.

- Members queried whether the Youth Services offered training. *Members were informed that training would be offered in future as there were currently three youth workers who had been funded to become trainers this year. They would be able to teach up to level 2.*
- Members queried whether any outreach work was carried out in rural communities. *Members were informed that outreach work was regularly carried out and recent work had taken place in Werrington.*
- Members commented that there was a potential asset to be recognised with the number of village halls and community centres available in rural communities.
- Members commented that the issue in rural areas was that the youth workers were not known to the community. Parishes knew their communities best and could engage with youth workers.
- A Co-opted Member commented that youth issues in rural communities came in waves and it would be helpful if the Youth Service team could assist rural communities in anticipating issues and dealing with them.

ACTION AGREED

The Commission noted the report.

RECOMMENDATION

The Commission recommended to the Service Director for Adult Services and Communities that an implementation plan was produced based on the two models proposed within the report, relating to targeted youth work in rural communities, along with various part funded pilot projects which were to be agreed by the Commission at the meeting on 3 November 2015 for implementation.

6. Forward Plan of Executive Decisions

The Commission received the latest version of the Council's Forward Plan of Executive Decisions, which contained key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Commission's work programme.

ACTION AGREED

The Commission noted the latest version of the Council's Forward Plan of Key Decision and requested further information on the following decisions:

- Future of America Farm Solar and Wind Project
- Real Time Passenger Information
- Subsidised Passenger Transport Service Provision
- Peterborough Local Plan (Preliminary Draft Version)
- Draft Housing Strategy

6. Work Programme

Members considered the Commission's Work Programme for 2015/16 and discussed possible items for inclusion.

AGREED ACTION

The Commission noted and agreed the 2015/2016 work programme subject to the inclusion of an item on 'Overview of the Budget'.

7. Date of Next Meeting

The Chair advised the Commission that the next meeting was scheduled for Tuesday, 3 November 2015.

The meeting began at 7.00pm and ended at 8.02pm

CHAIRMAN

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 4
3 NOVEMBER 2015	Public Report

Report of the Executive Director of UnitingCare Partnership

Contact Officer(s) – Tracy Cannell, Chief Operating Officer
Contact Details – tracy.cannell@nhs.net

UNITINGCARE PARTNERSHIP

1. PURPOSE

- 1.1 To provide the Commission with the requested update on the UnitingCare Partnership.

2. RECOMMENDATIONS

- 2.1 The Commission is being asked to note the contents of the report.

3. BACKGROUND

- 3.1 On 1 April 2015, UnitingCare Partnership became responsible for the provision of all healthcare services for people aged 65 and over and community care for people aged 18 and over as part of a five-year contract. UnitingCare is a partnership between Cambridge University Hospitals NHS Foundation Trust (CUH) and Cambridgeshire and Peterborough NHS Foundation Trust (CPFT). This was following a two-year procurement lead by the Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) to ensure local care was better integrated and joined up around the needs of the patient. The services included emergency hospital care, community and mental health services for older people and adult community services.
- 3.2 There were a number of other reasons for the procurement including:
- The Cambridgeshire and Peterborough health system is not financially sustainable and if nothing is done, it will face a financial gap of at least £250 m by 2018/19;
 - The population of Cambridgeshire and Peterborough is increasing and there will be a greater proportion of older people in five years' time;
 - Demand for mental health services continues to increase;
 - There are significant levels of deprivation and inequality that need to be addressed; and
 - People are living longer and health outcomes are generally good but there are significant differences in people's health across our system.
- 3.3 In order to make the necessary improvements, UnitingCare will transform existing services to ensure; services are more joined-up around the needs of the patient; organisational boundaries don't get in the way of delivering quality care; and by introducing new ways of working to reduce unnecessary hospital admissions.
- 3.4 For this client group, by March 2017 UnitingCare intends to:
- Reduce avoidable admissions to hospital by 19% over the outturn in March 2015;
 - Reduce the length of time people stay in hospital when they are fit to go home by 19% over the outturn in March 2015;
 - Reduce avoidable A&E attendances by 24% over the outturn achieved in March 2015.

4. THE UNITINGCARE MODEL

4.1 UnitingCare is implementing an evidence based model of integrated care with the following key components:

Clinical frailty assessment	A simple frailty assessment that will identify people who will be put into UCP's case management system who need both health and social care.
Case management	Intensive case management for the 5% (increasing to 15% over 3 years) of patients who are at greatest risk of future admission, to avoid crisis and reduce risk of hospital episode. Also to provide identifiable care co-ordinators for other patients.
Single View of the Patient record	Acts as an integration engine to provide all health and social care professionals with a single unified view of patient records including acute, community, GP and social care information.
Single point of coordination	Access 24/7 to a single telephone number for all healthcare professionals, social care, nursing homes, third sector and identified patients and carers. It will provide information, navigation, coordination and deployment of community services.
Neighbourhood teams	18 multi-disciplinary teams aligned to GP practices across the county comprising: community nurses, therapists and psychiatric nurses with an average of approx. 60 whole time equivalent staff per team with integrated social work support. The teams will also support out of hours cover for planned and rapid response teams working across a locality (ICT) with enhanced staffing levels.
Integrated care teams (ICT)	Four teams in Huntingdon, Peterborough, Cambridge, Fenland/ Ely comprising specialist nursing and therapy staff e.g. respiratory, neurology, cardiology, and tissue viability (approx. 100 whole time equivalent staff per ICT), which will liaise with acute trust specialists from the long term condition (LTC) pathways to avoid crises and hospital admission.
Joint emergency team (JET)	Urgent service to assess, initiate and plan care for people in the community without referral to secondary care. Maximum response time two hours and available 24/7.

4.2 This is described visually below:



4.3 For more information on the UnitingCare service model please visit www.unitingcare.co.uk.

5. WHERE ARE WE NOW

- 5.1 UnitingCare took over responsibility for healthcare for this client group on the 1 April 2015. For the first phase of implementation from April to the end of June 2015, our priority was to ensure the safe transfer of services from previous providers (1,400 staff transferred employer). This was achieved successfully and without major disruption to services. On the 6th May, we then began the transformation of care through the launch of two new services initially on limited hours and restricted geography: OneCall and the Joint Emergency Team (JET). Both OneCall and JET subsequently became 24/7 services across the entire geography on the 1 July 2015. The service is now taking referrals from health care professionals and care homes, There are now approximately 30 calls per week to the Borderline and Peterborough area, nearly 100% of patients are seen without needing to be admitted to hospital and 80% of referrals are seen within two hours
- 5.2 An important phase of transformation was launched on the 22 July 2015 accompanied by a significant communications and engagement campaign called 'Home's Best'. This is aimed at raising awareness of UnitingCare's aims and its service plans; creating a sense of urgency and pace regarding the changes that need to be made and garnering further ideas from across the health and social care system for how it could operate in an integrated way. (Please see link to video at <https://www.youtube.com/watch?v=9mZGqZ0--4E>)
- 5.3 This phase of transformation started on 22 July and includes the following :-
- Full rollout of the 24/7 Joint Emergency Team and OneCall to Care homes and patients
 - Launch of the Single View of the Patient Record

- Launch of 17 Neighbourhood Teams and 4 Integrated Care Teams including 7 day working
- Roll out of the Wellbeing Service – prevention and early intervention
- The development of a new case management and care co-ordination process
- The development of a single assessment process between health and social care
- Better Discharge arrangements and increasing community intermediate care capacity to reduce delayed transfers of care
- Reviewing the approach to the front door of A&E departments
- A new Dementia Intensive Support Team

6. CONCLUSION

- 6.1 UnitingCare is committed to improving patient care by ensuring it is provided closer to people's home by avoiding unnecessary admissions to hospital and improving discharge back into the community. We are also committed to supporting people's wellbeing to prevent crisis from happening. Implementation of the UnitingCare model will also enable delivery of the main components of the Better Care Fund for both Cambridgeshire County Council and Peterborough City Council. UnitingCare has established strong links and joint working arrangements with both councils.
- 6.2 With the growth in population and acuity, it is estimated that admissions to hospital from this client group will grow by 31% by 2020 if we continue to deliver services in the same way This would represent neither good patient care nor is it affordable.
- 6.3 In order to prevent this from happening, we need to avoid 17 more hospital admissions across the county per day from 1 September 2015 over and above what we achieved at the end of March 2015. Not only is it important to avoid admissions but also to reduce the number of days a patient has to wait in hospital once they are fit to go home. This is a huge undertaking. Every part of the Cambridgeshire and Peterborough health and social care system will need to play its part in helping to achieve this objective.

7. BACKGROUND DOCUMENTS

None.

8. APPENDICES

None.

SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 5
3 November 2015	Public Report

Report Author – Clair George, Senior Road Safety Officer
Contact Details – 01733 453576

ROAD SAFETY IN RURAL AREAS

1. PURPOSE

- 1.1 To provide Members with details of accidents happening on roads in rural areas of Peterborough, partnership work being delivered to reduce the number of casualties and future opportunities for casualty reduction.

2. RECOMMENDATIONS

- 2.1 Members are asked to scrutinise this report, to challenge where necessary and to suggest ideas and initiatives which will impact on reducing road traffic casualties in rural areas.

3. BACKGROUND

- 3.1 Road traffic collisions can have a devastating impact not only for the people directly involved, but also for their families, friends and wider community. On average, every day during 2014 in the UK almost 5 people were killed and a further 60 seriously injured in reported road traffic accidents.
- 3.2 In addition, there is a significant financial cost associated with road traffic accidents. The table below details the average costs per road traffic casualty and accident. Based on this information from the Department for Transport we can estimate that the costs associated with all accidents which occurred on Peterborough roads in 2014 was £33.4 million of which £7.2 million was from accidents in rural wards.

Table 1: Costs per casualty/accident – Department for Transport

<u>Accident/casualty type</u>	<u>Cost per casualty</u>	<u>Cost per accident</u>
Fatal	1,742,988	1,953,783
Serious	195,863	223,870
Slight	15,099	23,544
Average for all severities	52,529	74,280
Damage only	-	2,096

- 3.3 There are three main factor that may contribute to a collision;

- The Environment – including weather conditions and road conditions.
- The Vehicle – overall integrity of the vehicles and its inbuilt safety systems
- The Road Users – the driver, passenger, rider or pedestrian involved in the accidents.

Around 95% of all road traffic collisions involve human behaviour as a contributory factor. To reduce the number of accidents on Peterborough roads there is a need to influence attitude and change the behaviour of road users on our network, through education, publicity, training and enforcement.

- 3.4 In rural areas access to services, education and employment is often reliant on being able to drive. Crashes on rural roads are likely to be serious or fatal due to the higher speeds and these two factors increase risk particularly for young people.
- 3.5 Under section 39 of the Road Traffic Act 1988 local authorities are obliged to carry out studies into accidents and to take such measures as appear appropriate to prevent such accidents, including (amongst other things) providing advice and information, and giving practical training. Local authorities must also prepare and carry out a programme of measures designed to promote road safety.
- 3.6 In May 2011 The Government introduced its strategic framework for road safety setting out its approach to continue to reduce the number of people killed and seriously injured on Britain's roads. The government approach identified the following key themes for road safety;
- better education and training for children and learner and inexperienced drivers
 - remedial education for those who make mistakes and low level offences where this is more effective than financial penalties and points
 - tougher enforcement for the small minority of motorists who deliberately choose to drive dangerously
 - extending this approach to cover all dangerous and careless offences, not just focusing on speeding
 - making it easier for road users to do the right thing and going with the grain of human behaviour
 - taking action based upon cost benefit analysis, including assessing the impact on business
 - more local and community decision making from decentralisation and providing local information to citizens being enabled to challenge priorities; and
 - supporting and building capability by working with the road safety community on better tools to support road safety professionals.

4. KEY ISSUES

4.1 CASUALTY DATA

- 4.1.1 Casualty data is collected on statutory pro formas by the police attending road traffic collisions. Information is collated, verified and analysed to identify trends and direct resources and develop activities as required.
- 4.1.2 Casualties are defined based on severity as follows:
- Fatal: where a person dies within 30 days as a result of the injuries sustained in the road traffic collision
 - Serious: where an injury causes a person to be detained in hospital, or any of the following – fractures, concussion, internal injuries, crushing, severe cuts or lacerations, severe general shock, requiring medical treatment, causing death 30 or more days after the collision
 - Slight: where an injury is of a minor character such as a sprain, bruise or cut.
- 4.1.3 The Department for Transport classes all roads 40mph and over as a rural roads, however for the purpose of this report collisions which happened on roads which fall in rural wards of Peterborough have been used. (Barnack, Eye & Thorney, Ginton & Wittering, Newborough & Northborough) This includes any accidents that happen within the village envelope on roads with a limit of 30mph or 20mph.
- 4.1.4 During 2014, 97 people were injured on roads in rural wards of which 14 were killed or seriously injured. This represents 14.3% of all accidents in 2014 on rural roads. The casualties are based on location rather than resident. Please see appendix 1 for an analysis of casualties.
- 4.1.5 A total of 56 collisions during 2014 happened on the Trunk Road Network in Peterborough of which 39 were in the rural wards (A1 and A47).

- 4.1.6 The Trunk Road Network is managed by Highways England who are responsible for any maintenance and infrastructure improvements. Peterborough City Council meets regularly with Highways England to discuss matters arising or areas of concern on the Trunk Road Network.

Table 1 – Number of casualties in Peterborough (and % in Rural Wards)

Year	Fatal	Serious	Slight	Total
2012	4 (25%)	80 (27%)	788 (15.6%)	872 (16.3%)
2013	8 (50%)	80 (21%)	695 (15.3%)	783 (16.3%)
2014	4 (50%)	71 (17%)	601 (13.8%)	676 (14.3%)

- 4.1.7 Although casualties across the Peterborough area are falling, Peterborough is still in the bottom quartile when compared to other authorities. The data suggests Peterborough residents are at greater risk of being involved in a road traffic collision.

Table 2 – comparison to national data 2014 casualties per 100 million vehicle Km

	KSI	Slight	Total
Peterborough	4.2	33.4	37.5
Great Britain	4.9	33.9	38.9

- 4.1.8 Casualty data is broken down into various categories when developing targeted initiatives, including mode of travel, age of casualty, location and causation. Please see appendix 2 which gives a more detailed breakdown of location, age and mode of travel in rural wards. The data shows that over the last 3 years (2012 – 2014) 89% of people injured in rural wards were in vehicles and 87% of the accidents happened on roads with a speed limit of 40mph and above.
- 4.1.9 As well as using information collected at the scene of a collision, data is also used from MAST, a national road safety data website. This programme overlays people data from Public Sector Mosaic (a national data modelling tool) with data collected by the Police at the scene of an accident allowing for interventions to be targeted by using the right channel with the correct audience.

4.2 GOVERNANCE

- 4.2.1 The Council's Road Safety service is part of the Safer Peterborough Partnership, and works with various agencies in terms of prevention, intervention, changing attitude and influencing behaviour. Road Safety links with different partners including Safer Schools Officers, Crime Reduction Officers, Local Police Teams, Fire Service as well as the Tri-Force Road Policing Unit.
- 4.2.2 Peterborough City Council is a main partner in the Cambridgeshire and Peterborough Road Safety Partnership (CPRSP). The partnership board membership consists of Cambridgeshire County Council, Peterborough City Council, Cambridgeshire Constabulary, Tri-Force Road Policing, Highways England, Cambridgeshire Fire and Rescue, Public Health and Addenbrooks Trauma Unit. The CPRSP has recently gone through a review and new terms of reference, strategy and business plan have been produced to ensure that the board meets its strategic objectives in reducing casualties for all partner agencies.
- 4.2.3 The partnership board is supported by two working groups – the data and intelligence group and the delivery group (the latter currently chaired by the SPP Road Safety Manager). The delivery group works to a task and finish action plan which covers key themes and links activities of all partner agencies to limit any duplication and ensure best use is made of available resources. A copy of the action plan is included at appendix 3.

4.3 INFRASTRUCTURE IMPROVEMENTS IN RURAL AREAS INCLUDING BUS STOPS/SHELTERS

- 4.3.1 The Road Safety Service works closely with the Transport and Engineering Service and provides comments on different engineering schemes which are included in the capital programme of works, including location and design of schemes.
- 4.3.2 The Department for Transport (DfT) allocates the city council funding for small integrated transport improvement schemes to improve things such as road safety, public transport, traffic congestion, accessibility, pollution, walking and cycling provisions. The integrated transport block funding enhances the network for all forms of transport and is calculated following assessments/analysis and is linked to the policies in the Long Term Transport Strategy and the third Local Transport Plan. A report and a list of proposed schemes are submitted to the Sustainable Growth and Environment Capital Scrutiny Committee on an annual basis before being submitted to the Cabinet Member for Growth, Planning, Housing and Economic Development.
- 4.3.3 The council receives a high number of requests for improvements and with limited budget we score each request based on a number of factors. For example, if an issue was raised about perceived speeding we would collect data on vehicle speeds and accident data and then follow the recommended DfT guidelines on whether or not the issue warrants consideration for a speed reduction scheme. We encourage residents/groups to contact the council with issues and suggestions because we are keen to make improvements where there is a need and where it is possible to do so.
- 4.3.4 All request received for bus shelters are assessed against a methodology table. Methodology includes location to shops, location to places of works and frequency of services. There are currently no bus stop request waiting assessment. Over the last 3 years 2 shelters have been installed at the following location: Northborough opposite the Pack Horse and Wittering on Burghley Avenue.

4.4 MAINTENANCE OF FOOTPATHS AND ROAD NETWORK

- 4.4.1 All policy and standards relating to the highway maintenance service provided by Peterborough Highway Services are applied to the Network as a whole and do not differentiate between urban or rural environments. This applies to all elements of the service whether it be reactive and routine maintenance generated from annual routine safety inspections through to more widespread planned maintenance (resurfacing) identified using the results of condition surveys covering the full network. Essentially a pothole in an urban street is dealt with in the same way as a pothole on a village street using the same intervention levels and the same response times.

4.5 NETWORK RAIL CROSSING CLOSURE PROGRAMME

- 4.5.1 Proposed closures will now be considered as individual crossings rather than a package of measures. The funding for any such closures has now been deferred until Network Rail next funding period.

4.6 CURRENT PREVENTION TARGETTED WORK

- 4.6.1 The Road Safety Service is responsible for delivering a programme of work to reduce and prevent casualties. Data is kept under review and activities developed and adapted as required. Key themes of work include:
- i. **Children and Young People**
The CPRSP has a target to reduce the number of children killed and seriously injured on the roads by 40% by 2020. Over the last 3 years 24 children aged 15 years and under have been seriously injured on Peterborough roads and 169 slightly injured.

Work in primary and secondary schools is targeted in areas where children are more at risk of being involved in accidents. Rural schools across Peterborough are encouraged to take part in the Junior Road Safety Officer Scheme, Pedestrian Training, Scooter Training, as well as the Be Safe Be Seen campaign.

ii. **Young Driver**

Reducing the number of young drivers injured on our roads is a key theme for the CPRSP. During 2014 23% of all people killed or seriously injured on our roads were aged between 16 and 25 years. Young drivers are at much higher risk of crashing than older drivers. Research shows that the combination of youth and inexperience puts young drivers at risk. Their inexperience means they are less likely to spot hazards and their age means they are more likely to take risks. Data, national research and feedback from events are monitored by the delivery group to keep adapting and developing ideas to assist with engaging with this group.

Various activities delivered by the CPRSP to this age group include:

- Drive to Arrive which is a series of workshops delivered in schools/colleges by various partner agencies
- A pilot of a large scale young driver event at Huntingdon Race Course which brought together both private and public sector organisations who have an interest in reducing road traffic casualties. The event covered all aspects of driving from choosing an instructor to what happens if it all goes wrong
- Theatre in Education covering drink and drug driving messages. This was not only delivered in schools but also other organisations with large number of young people including the RAF
- Modified Crash Car, a Ford Focus ST which simulates a crash and which attends various schools/colleges and events across the area as well as the UK National Modified Car Show at the East of England Showground

As well as targeting young drivers direct, the Road Safety Service also looks at ways to engage with driving instructors and parents of pre/novice drivers. The Service is an accredited provider for Client Centred Learning and the first course is due to be delivered in the autumn.

iii. **Motorcyclists**

Motorcyclists are 30 times more likely to be killed or seriously injured in crashes than car drivers. Injuries to motorcyclists are out of proportion with their presence on UK roads. Motorcyclists are around 1% of traffic, however during 2014 they accounted for 17% of all KSIs on Peterborough Roads.

Activities delivered during the year include:

- Bike Safe, a training programme delivered by advanced police motorcyclists
- Pit stop and dealership days. Pit Stop days have taken place on the A47
- Attending the National Motorcycle News Show at East of England Showground
- Various publicity campaigns which link with national campaigns including 'Think Bike Think Biker' which is aimed at car drivers.

In Peterborough there has also been an increase in the number of riders aged 16 – 19 years injured on mopeds. 'Scooter' days are delivered at Peterborough Regional College which combine skills tests, assessed rides with information about the need for correct equipment. Scooters are also tested to see if they have been de-restricted.

iv. **Publicity Campaigns**

During the year the Road Safety Service ties in with various national and regional road safety campaigns and delivers supporting activities at a local level. This includes the Be Safe Be Seen campaign which last year also saw the launch of the LIT (lights instead of tickets)

campaign in Peterborough. Drink Drive, Seatbelts, Mobile Phones, In Car Safety Checks, Winter Driving, and Speed (both urban and rural) which includes the promotion of speed watch and if required the installation of temporary mobile vehicle activated signs and speed surveys are all additional programmes.

This autumn the DfT will be re-running its THINK! Country Road campaign which aims to contribute to a reduction in killed and serious injured casualties on rural roads by reducing drivers' entry speed into bends. Campaign activity will include National radio advertising, video advertising on YouTube, Cinema advertising and social media advertising. Activities will be delivered to support the campaign at a local level.

4.7 SAFETY CAMERAS

4.7.1 Safety Cameras are operated through the Tri-Force Camera, Collision and Ticket Office. Safety Cameras are used to enforce speeds at locations that have a proven history of excessive speeding and KSI casualties resulting from excessive speed.

4.7.2 There are currently 2 fixed camera sites in the rural area and 3 mobile enforcement sites. There are also a number of community concern sites which are in rural areas, however these sites are currently under review.

4.8 FUTURE OPPORTUNITIES

4.8.1 Through the CPRSP data and intelligence group more use is being made of the available data. This includes working closely with Addenbrooks Hospital. Changes have been made to the pro forma used by the Police at the scene of an accident to now include the casualty's NHS number. As data starts to come through the partnership will gain a clearer understanding of serious injuries sustained in a crash, information regarding the person involved, and ongoing health care required. This will allow for more targeted interventions in the future.

4.8.2 Work has been undertaken regarding the demographic profile of drivers committing offences. It is hoped that this data can be used to target different groups with various road safety messages before the individuals cause collisions.

4.8.3 Through the CPRSP income generation opportunities are being explored, including future delivery of driver diversionary courses and opportunities to work with businesses to promote work-related road safety. Peterborough City Council is an accredited supplier to deliver Client Centred Learning courses to driving instructors on behalf of Road Safety GB.

5. IMPLICATIONS

5.1 Not applicable.

6. CONSULTATION

6.1 Not applicable.

7. EXPECTED OUTCOMES

7.1 That the committee develops a greater understanding of the impacts of the current casualties in Rural Wards and suggests new ways of reducing the number.

8. NEXT STEPS

8.1 That any comments or recommendations of the committee are duly noted and acted upon.

9. BACKGROUND DOCUMENTS

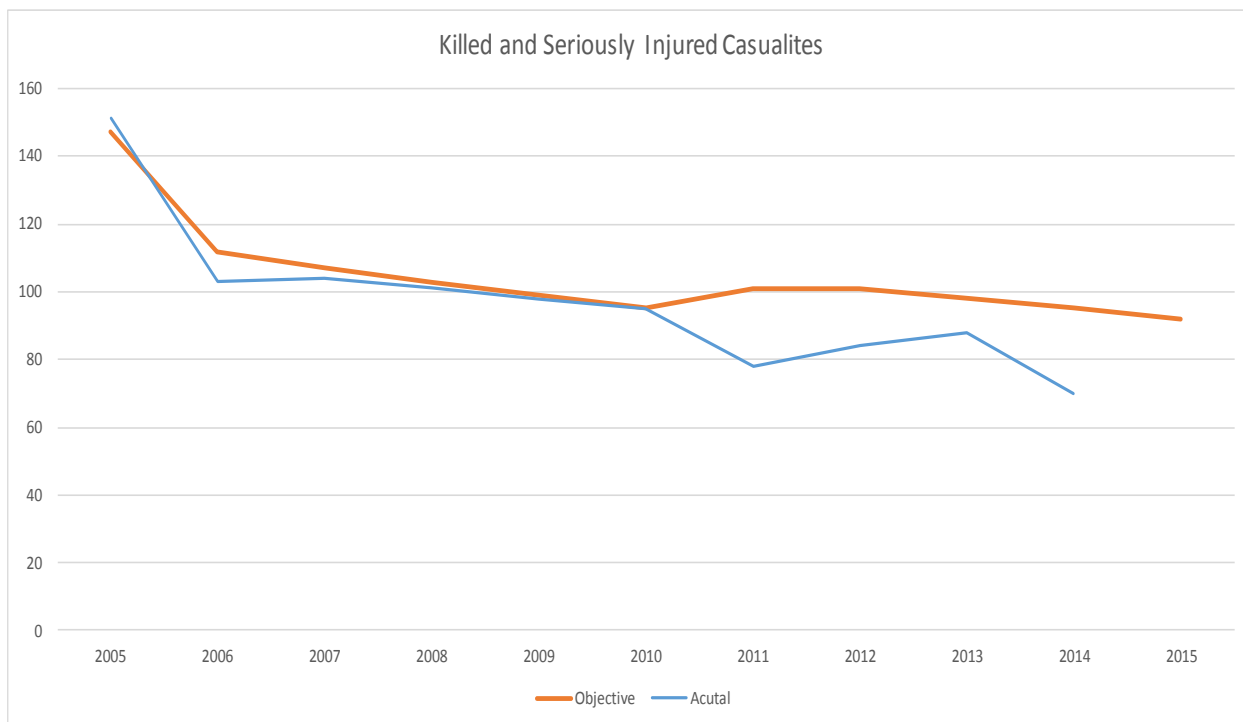
9.1 None

10. APPENDICES

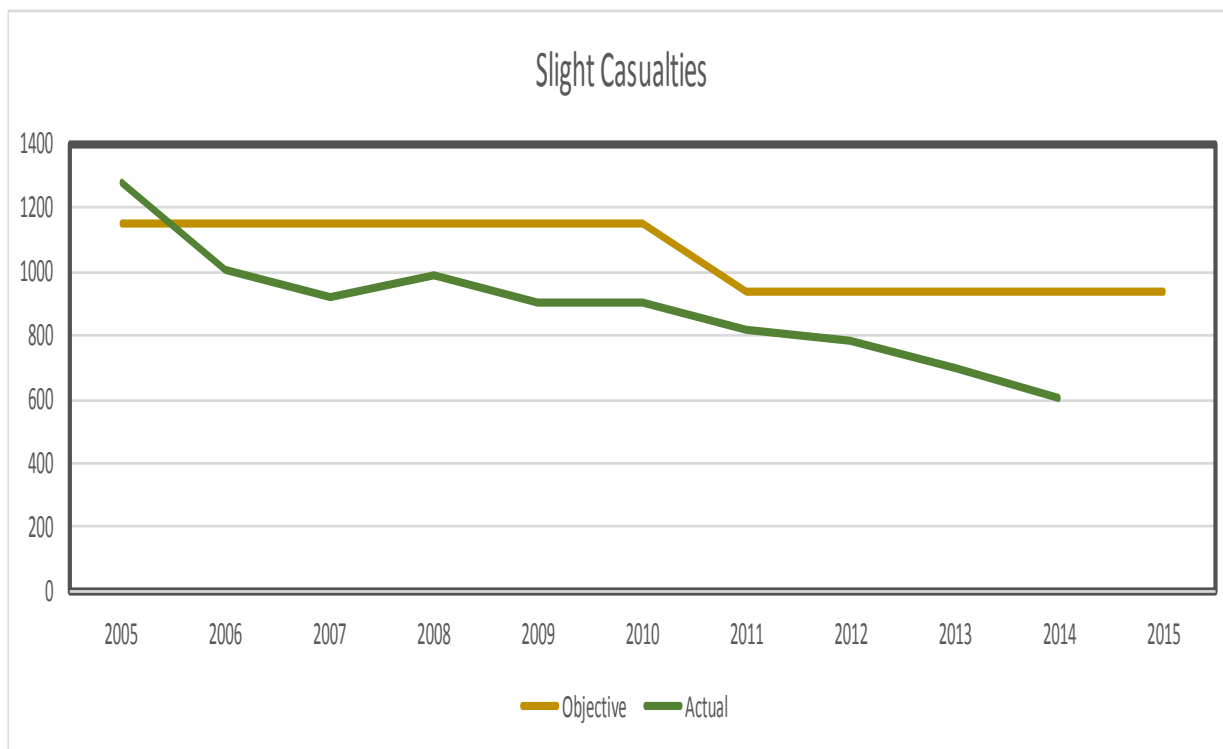
- Appendix 1 Casualty data overview
- Appendix 2 Casualty data analysed by mode, age and location
- Appendix 3 CPRSP Task and Finish Plan

Appendix 1 – Number of casualties against set objectives in Local Transport Plan

Number of people killed and seriously injured on Peterborough roads against objective set in Local Transport Plan

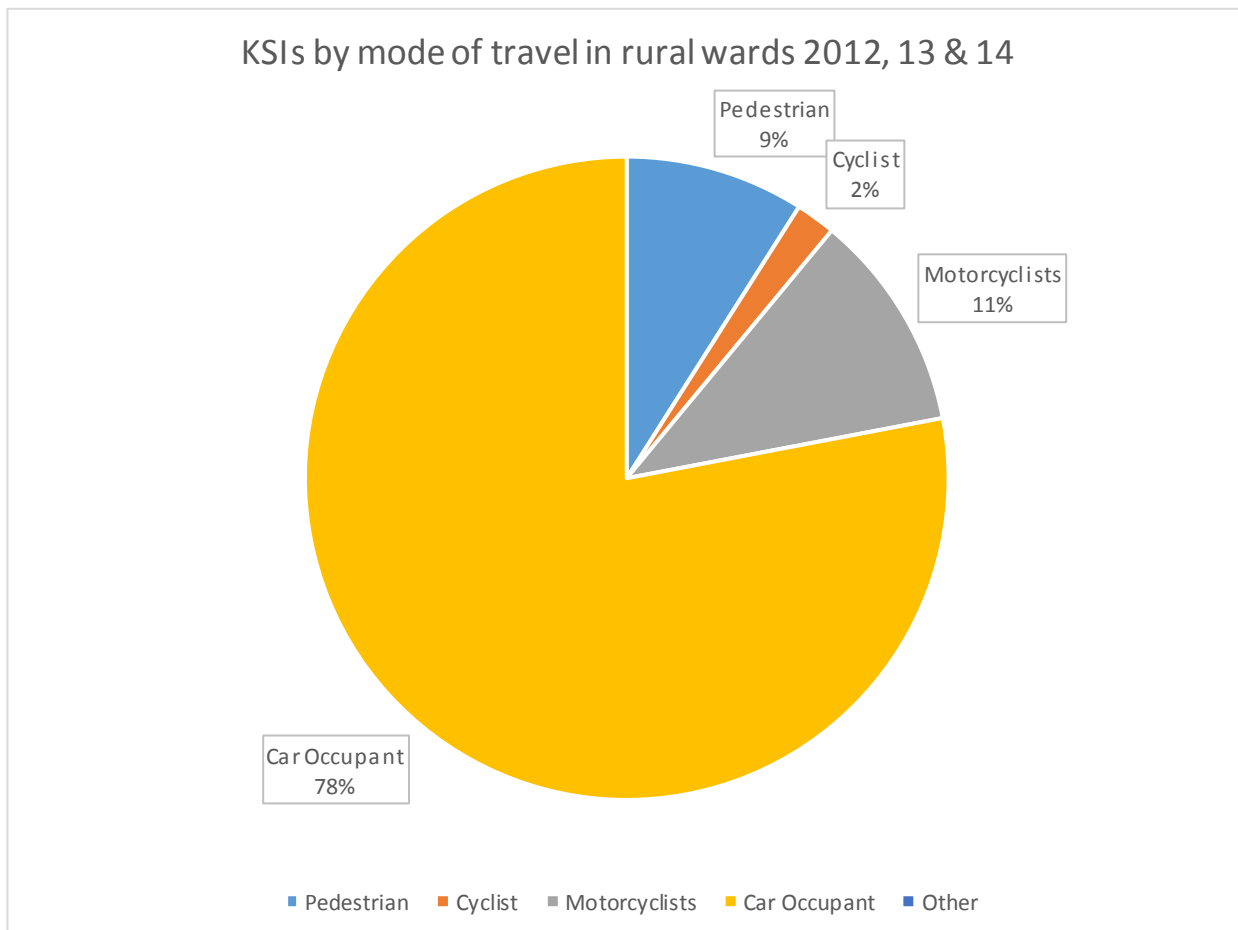
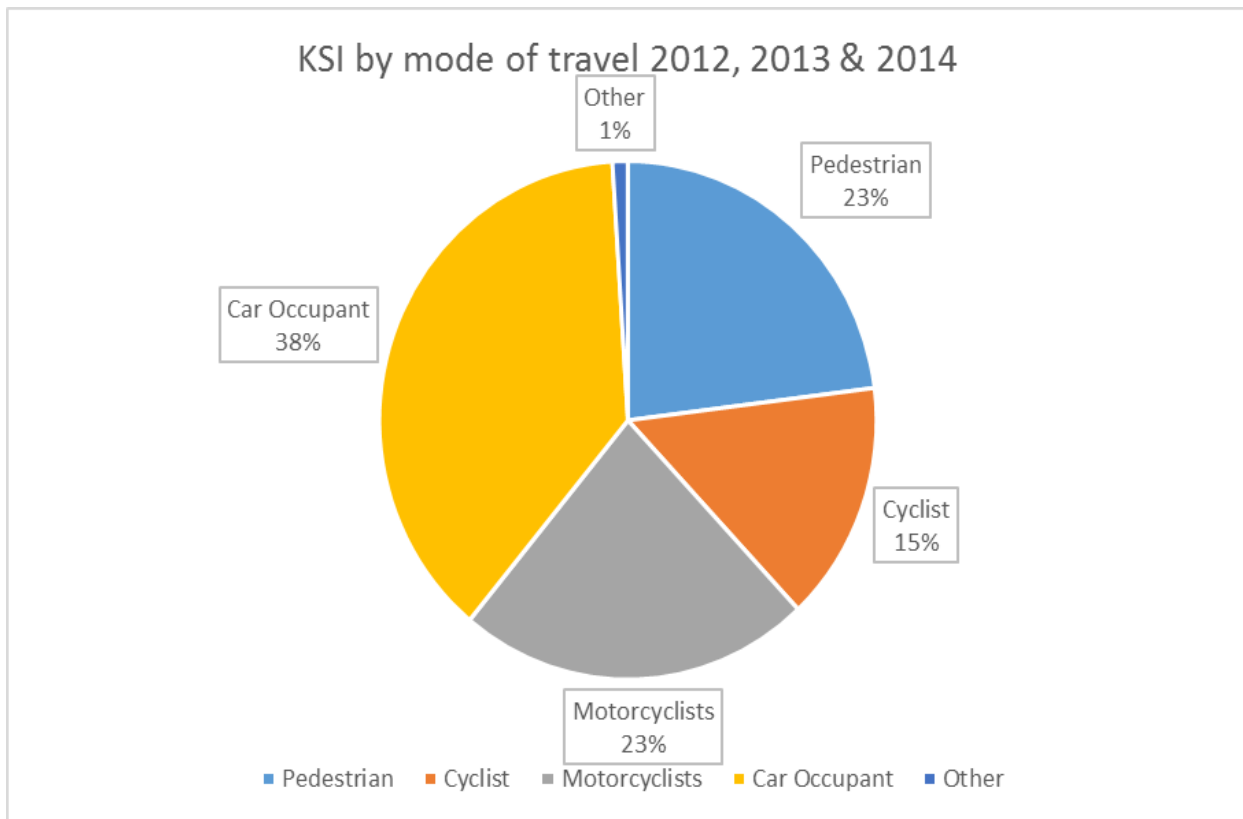


Number of people slightly injured on Peterborough roads against set objective in Local Transport Plan.

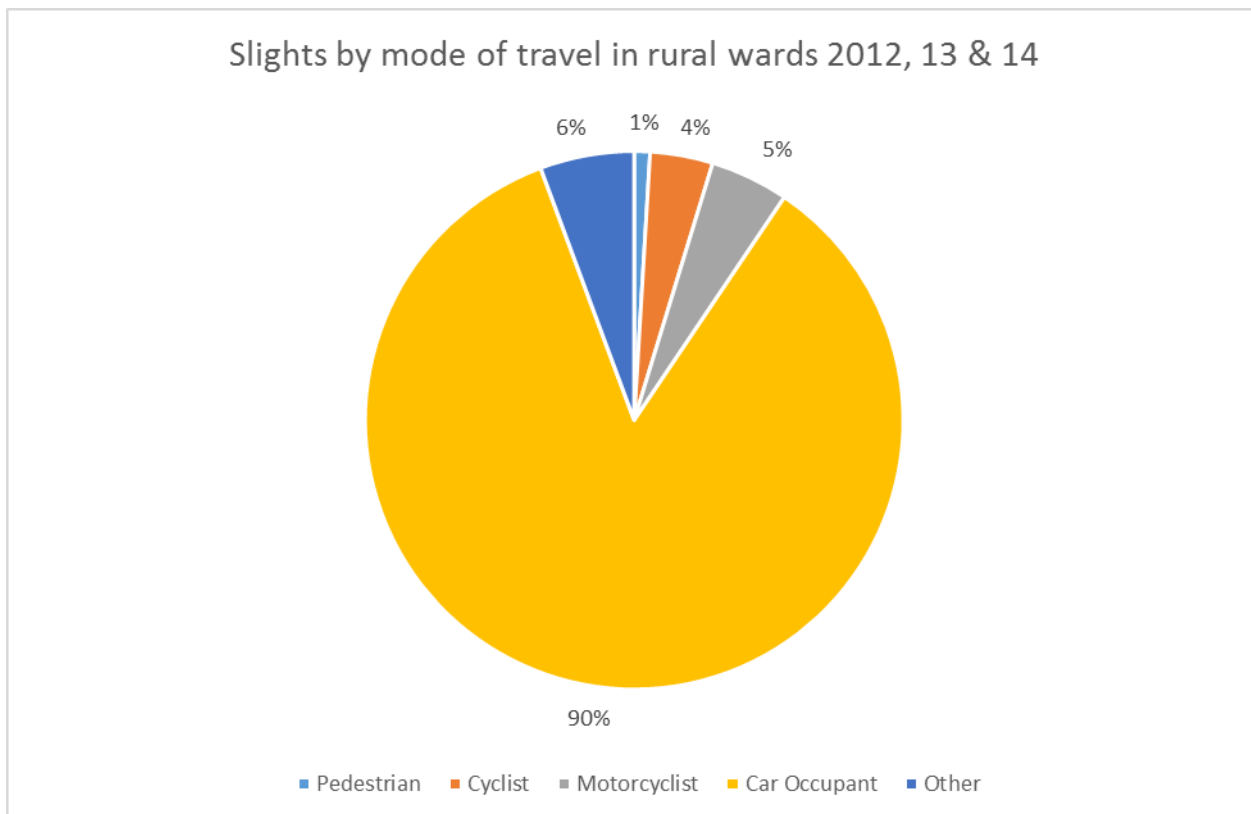
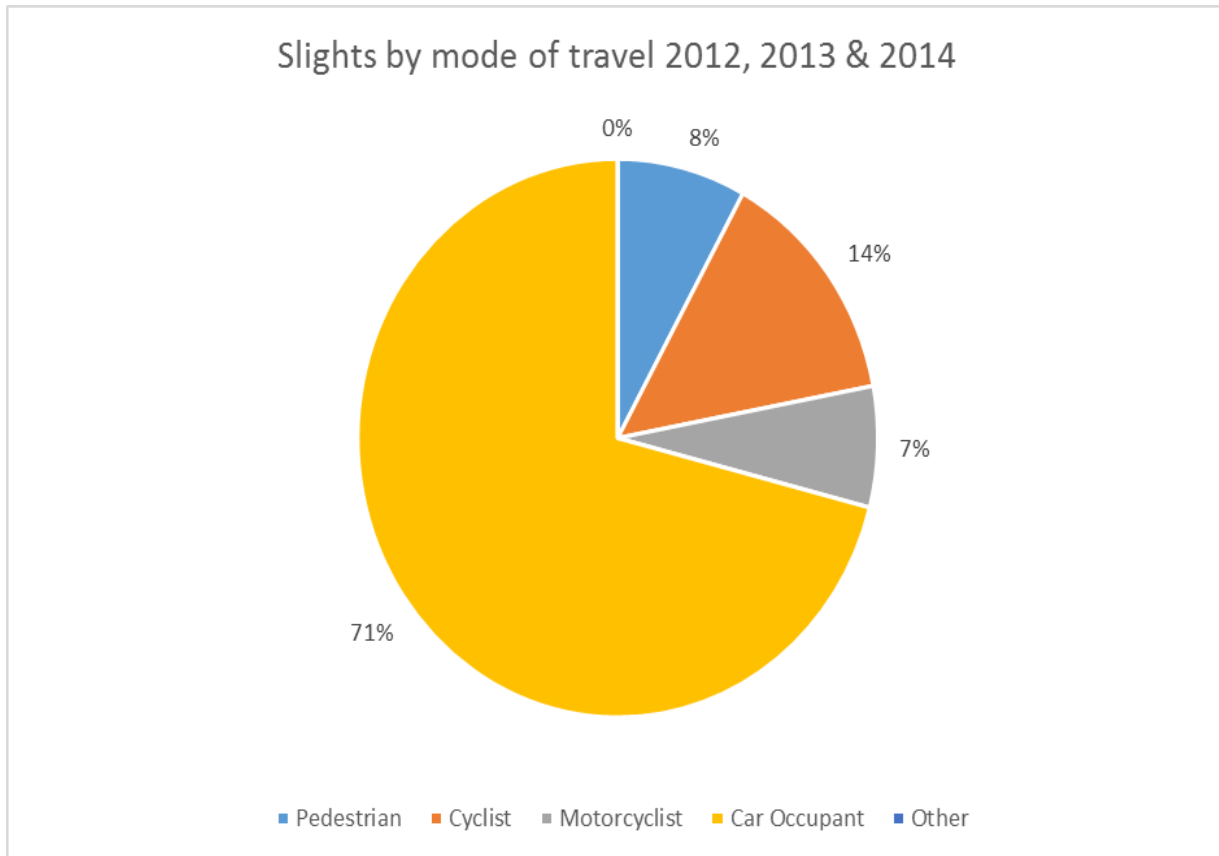


Appendix 2 – Breakdown of casualties by mode, age and location

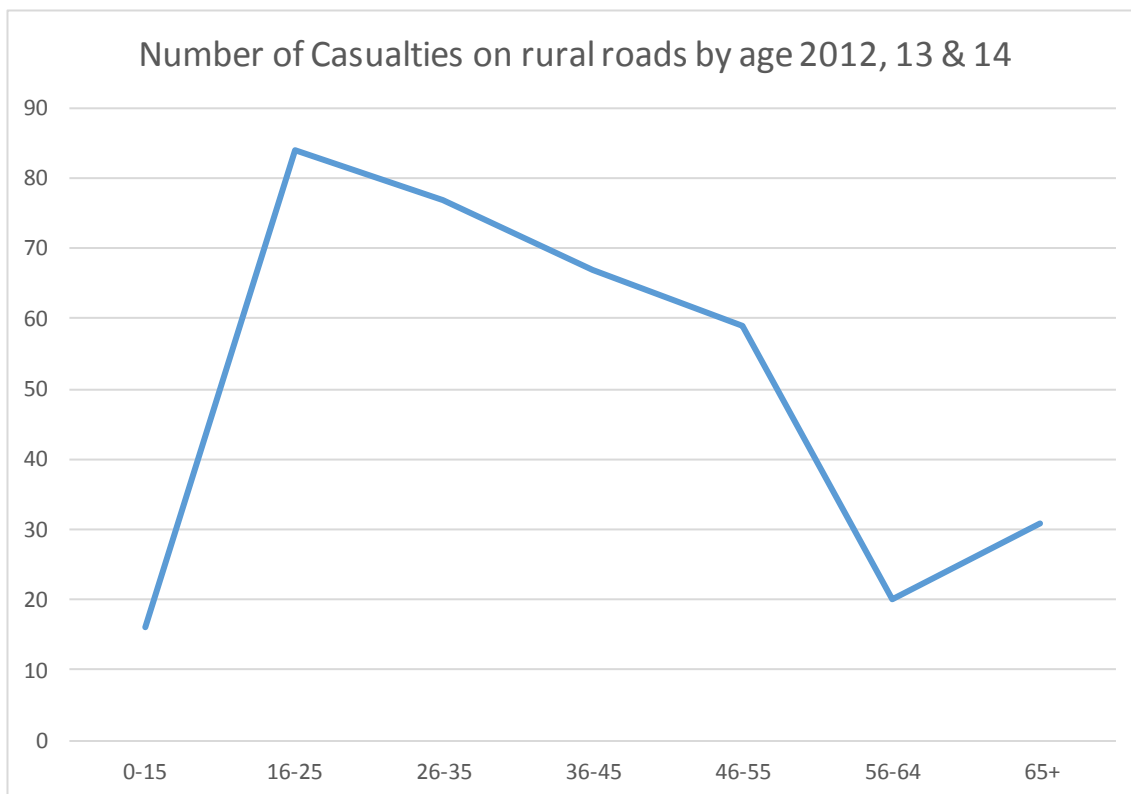
Number of people killed and seriously injured broken down by mode of travel



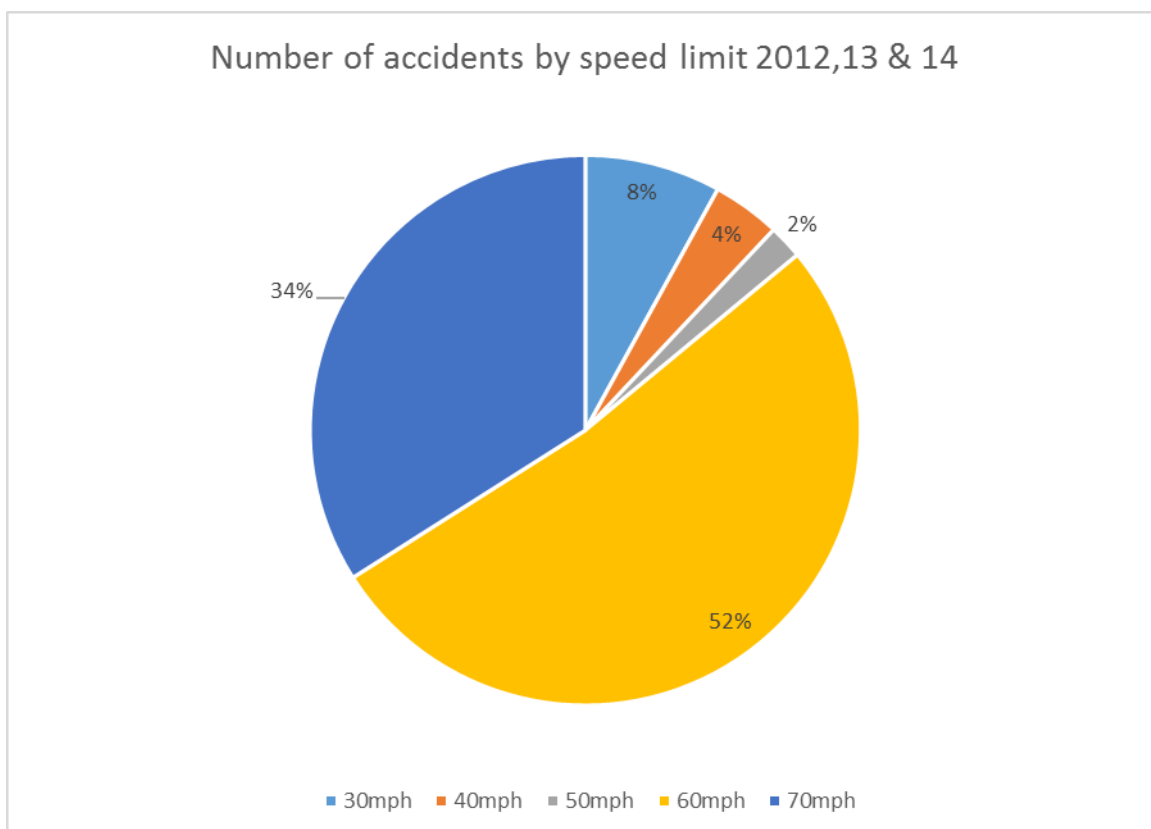
Slight casualties broken down by mode of travel



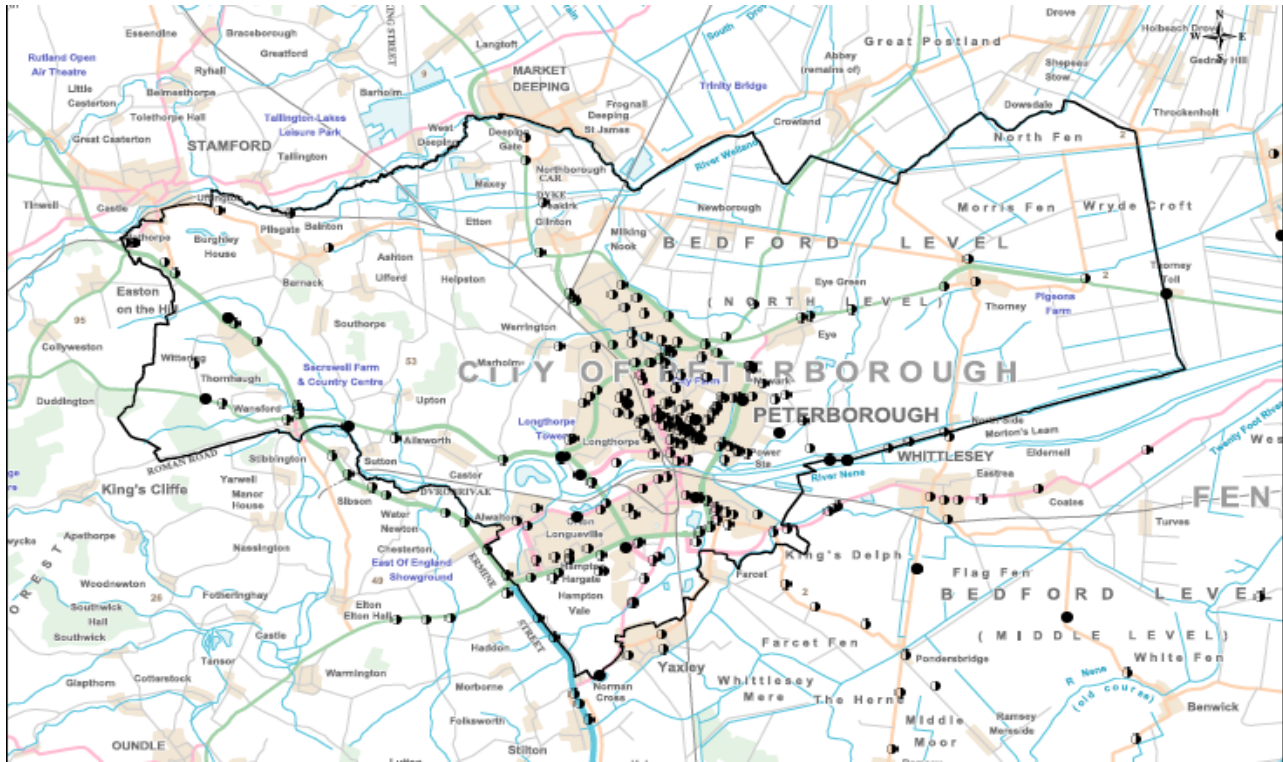
Casualty breakdown by age rural wards



Accidents by speed limit



KSI accidents by location



DRAFT CPRSP DELIVERY GROUP TASK & FINISH ACTION PLAN 2015/16

Task & Finish Group Members	
Name	Organisation
CLAIR GEORGE - CHAIR	SAFER PETERBOROUGH TEAM
MATT STANTON	CAMBRIDGESHIRE COUNTY COUNCIL
LYN HESSE	CAMBRIDGESHIRE COUNTY COUNCIL
LYN BETTERIDGE	CAMBRIDGESHIRE FIRE AND RESCUE SERVICE
LEANNE ERHEN	CAMBRIDGESHIRE FIRE AND RESCUE SERVICE (COMMS)
INSPECTOR BOB TURNER	ROAD POLICING CAMBRIDGESHIRE CONSTABULARY
INSPECTOR MARK ROGERS	ROAD POLICING CAMBRIDGESHIRE CONSTABULARY
PC SIMON BURGIN	ROAD POLICING CAMBRIDGESHIRE CONSTABULARY (MOTORCYCLE LEAD)
SHELLEY SPRATT	CAMBRIDGESHIRE CONSTABULARY (COMMS)
ADAM GRETTON	EAST ANGLIAN AMBULANCE

Campaign Calendar 2015/16 - Link with national DfT campaigns (Police leading on publicity)	
Month	Planned Police Activities Enforcement Campaigns and how to link with Tri-Force and other national weeks
April	Motorcyclists
May	Speed
June	Drink Driving
July	Mobile Phones
August	Motorcyclists
September	Seatbelts
October	Con/Use - Tyre Safety Month
November	Lighting - Brake Road Safety Week
December	Christmas Drink Drive/Drug Drive
January	TBC
February	TBC
March	TBC

No.	Action	Date Raised	Owner / Lead	Resources		Action Update	Target Date	RAG
				Staff Time	Budget			
<p>Key Theme 1 - Reduce the number of young drivers/passengers aged 17 - 25 years killed or seriously injured on roads in the partnership area is a key theme for CPRSP. There is a wealth of research and casualty data showing that young drivers - particularly young male drivers are at much higher risk of crashing than older drivers. To impact on the number of casualties in this age group various initiatives will be developed and successful projects will continue to be delivered to influence attitude and behaviour to driving. During 2014 82 young drivers were injured this represented 21% of people injured on road in Cambridgeshire and Peterborough.</p>								
1.1	To investigate and deliver young driver projects aimed at pre/novice drivers guidance to be sought from the intelligence group.	Jun-15	All			Offer 2015/16 the following Young Driver Education Activities; Workshops as part of collapsed day, Drive to Arrive and Theatre in Education. Contact Secondary Schools listing young driver activities available	Ongoing throughout Academic Year	
1.2	To full evaluate young driver event held at Huntingdon Race Course and depending on results look to deliver something similar taking into account feedback received.	Jun-15	All			Evaluation currently ongoing, over 300 returned questionnaires. Establish small working group to meet before end of Oct 2015	Deliver June 2016	
1.3	Investigate different ways of communicating/engaging with young drivers to include social media.	Jun-15	Police Comms			Social media activities specifically aimed at young drivers. Police are going to use social media during planned campaigns and change messages to engage with a younger audience	Ongoing	
1.4	Investigate and deliver road safety education initiatives to high risk groups.	Jun-15	All			Initially investigate data which is available to identify high risk groups	Dec-15	
1.5	CCL courses Driving Instructors	Jun-15	AMB/JW			Course data booked in Cambridge, Huntingdon and Peterborough. First courses to be delivered by end of 2015	Ongoing	
1.6	Attend various organisations/events to promote safe driving to a pre/novice drivers using the Modified Car.	Jun-15	All			Since April 2015 the modified car has attended 10 events across Cambridgeshire and Peterborough including the National Modified Car Show	Ongoing	

Key Theme 2 - Reduce the number of Motorcyclist killed or seriously injured. Motorcyclists are 30 times more likely to be killed or seriously injured in crashes than car drivers. Injuries to motorcyclists are out of proportion to their presence on the UK roads. Motorcyclists national are just 1% of total traffic but account for 19% of all road user deaths. In 2014 motorcyclists accounted for 23% of all Killed or Seriously injured casualties.

2.1	Promotion and Delivery of Bike Safe Courses 2015	Jun-15	SB			4 Bike Safe courses delivered during the summer months by the police.	Sep-15	
2.2	Deliver moped training course/Scoot Safe. Investigate other road safety resources available for young mope riders	Jun-15	LH/SB/CSG			14th October at PRC meeting with SB to discuss format of the day will involve local dealership and trainer Distribute First Bike Magazine to CBT Test Centres	Dec-15	
2.3	Deliver publicity/enforcement campaigns aimed at reducing motorcycle collisions.	Jun-15	Police Comms			Ongoing publicity linked with national DfT April - September. Police had two months focus on motorcyclists April and August	Ongoing	
2.4	Attend various events and dealerships days etc	Jun-15	SB/All			Attend MCN show 16 / 17 May, Ride to Work Day 15th June, Meldreth Manor Show 17th June, St Ives Bike Show 28th June.	Sep-15	

Key Theme 3- Collisions on rural road including inappropriate speed. During 2014 48% of collisions across the partnership roads happened on roads with speed limits 40mph and above. The difference between a few miles per hour can mean the different between life and death. Speed continues to be raised as concern for residents in certain areas of Cambridgeshire and Peterborough

3.1	Work with local neighbourhood police teams, parish councils and local communities when speed is raised as a concern or adopted as a panel priority	Apr-15	CG/MS			Promotion of Speed Watch, Articles in parish magazines, deployment of mobile vehicle activated signs or Hi-Vis Slow Down Boards(PCC only). Investigate ways to work with the Police Service Volunteers	Ongoing	
3.2	Joint publicity and enforcement campaigns for both rural and urban roads	Apr-15	Police Comms			Link with the DfT national campaigns. Police delivered a publicity campaign throughout May	Mar-16	

Key Theme 4 - Reduce the number of cycling casualties on our roads. During 2014 19% of all KSI casualties were cyclists. In Cambridgeshire and Peterborough as has been seen nationally, cyclists are the only main road user group to exhibit an increase in KSI casualty numbers in the long-term with the total for 2014 31% above the 2005-09 baseline.

4.1	Promotion of Safer Cycling Messages at different events and link with Sustainable Travel Teams where appropriate	Jun-15	LH/CG			Investigate different materials available 'lets look out for each other' Ultimate Cycling Guide, etc to promote safer cycling messages at different events including Fresher's Fayre	Oct-15	
4.2	Safer Cycling Events	Jun-15	CG			Links with PCSOs, Crime Reduction Officers to offer combination of safety and security advice for cyclists. PCC event planned 21st October with CRO and Police Cadets	Mar-16	
4.3	LIT (lit instead of tickets) Campaign	Jun-15	LPT/All			Promotion to tie in with the clocks going back	Feb-16	

Reduce the number of children killed or seriously injured on our roads. The CPRSP has a target to reduce the number of children aged 15 years and under killed or seriously injured on our road by 40% by 2020. Through the partnership link where possible activities and develop a comprehensive education and training programme, targeting areas where children are more at risk.

5.1	Deliver, adapt and evaluate road safety education programmes in secondary schools.	Sep-15	LH/JW			Street Wise to be delivered w/c 9th November and w/c 16th November. PCC to continue to delivery road safety workshops to year 7 with input from Safer School Officers. Investigate TIE for Year 9 and links with other agencies	Ongoing - Academic Year	
5.2	Continue to promote DfT website to schools and look at ways to link with own websites	Sep-15	LH/JW			Contact all schools via e-mail and websites directing to Think website which contains lessons plans and resources	Oct-15	
5.4	Recruitment of volunteers to deliver road safety training/education programmes in primary schools and other establishments including pedestrian and scooter training. PCC to deliver training in high risk areas	Sep-15	LH/JW/SN			Continue to look at ways to deliver pedestrian and scooter training in primary schools by using volunteers or other partner agencies.	Ongoing - Academic Year	
5.5	Deliver Be Safe Be Seen campaign during winter months, children, teenagers and vulnerable road user	Sep-15	All			Deliver various activities aimed at Primary/Secondary Schools as well as the wider community on Be Safe Be Seen linking all agencies together where possible.	Jan-16	
5.6	Deliver Safety Challenge and road safety scenario at Safety Zones	Sep-15	All			Deliver road safety scenario at safety zones across Cambridgeshire. Co-ordinate and deliver Safety Challenge in Peterborough	Ongoing - Academic Year	
5.7	Develop activities in Primary Schools	Sep-15	LH/JW			Including Parking Project, Theatre and Education, STARS and the Junior Road Safety Officer Scheme. Links with other agencies	Ongoing- Academic Year	

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SCRUTINY COMMISSION FOR RURAL COMMUNITIES	Agenda Item No. 6
3 NOVEMBER 2015	Public Report

Report of the Director of Governance

Report Author – Dania Castagliuolo, Democratic Services Officer

Contact Details – 01733 452347 or email dania.castagliuolo@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Scrutiny Commission for Rural Communities outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Commission identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 13 November 2015.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Commission with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
- 3.3 If the Commission wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 16 OCTOBER 2015

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Coles; Cllr Elsey; Cllr Fitzgerald (Deputy Leader); Cllr Hiller, Cllr Lamb; Cllr North; Cllr Seaton; Cllr Serluca.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 13 NOVEMBER 2015

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>Council Tax and NNDR – KEY/13NOV15/01 To agree the calculation of the Council Tax base for 2016/17 and the NNDR1 return.</p>	Cabinet	18 January 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
PREVIOUSLY ADVERTISED DECISIONS						
<p>Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	Councillor David Seaton Cabinet Member for Resources	November 2015	Sustainable Growth and Environment Capital	Consultation will take place with the Cabinet Member, Ward Councillors, relevant internal departments & external stakeholders as appropriate.	Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peter borough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
Sale of the Herlington Centre - KEY/21MAR14/03 Delivery of the Council's capital receipts programme through the sale of the Herlington Centre, Orton Malborne.	Councillor David Seaton Cabinet Member for Resources	November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Simon Webber Capital Projects Officer Tel: 01733 384545 simon.webber@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Formalise Integrated Community Equipment Service Funding and Commissioning Arrangements - KEY/18APR14/01 To formalise integrated community equipment service joint funding arrangements.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	November 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nick Blake Head of Commissioning for Older People, Physical Disabilities and Sensory Impairment Tel: 01733 452406 nick.blake@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Award of Contract for Build of a Waste Transfer Station - KEY/18APR14/02 To award a contract for the build of a waste transfer station.	Councillor Gavin Eley Cabinet Member for Digital, Waste and Street Scene	November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Paul Robertson Waste Project Officer Tel: 01733 864740 paul.robertson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Vicki Palazon Financial Services Manager – Planning and Reporting Tel: 01733 864104 Vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Selective Licensing - KEY/17OCT14/01 To improve standards and management of properties in the private rented sector.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development</p>	<p>January 2016</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders</p>	<p>Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Peterborough Visitor Economy Strategy 2015-2020 (Draft) – KEY/06JAN15/13 To approve the strategy and recommend that Council adopt as a major policy document.</p>	<p>Cabinet</p>	<p>25 November 2015</p>	<p>Strong and Supportive Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Annette Joyce Service Director City Services and Communications Tel: 01733 452280 Annette.joyce@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Classroom Extension and Associated Works Heltwater School - KEY/06MAR15/01 To authorise the construction of an extension at Heltwater School and give authority to the Executive Director of Resources to award the construction contract within the approved budget.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>November 2015</p>	<p>Creating Opportunities and Tackling Inequalities</p>	<p>Relevant internal and external stakeholders.</p>	<p>Alison Chambers Assets and School Place Planning Officer Tel: 01733 863975 Alison.chambers@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHOR	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
St Michaels Expansion – KEY/06MAR15/07 Award of contract for the expansion of St Michaels Church School to a 2FE, including the approval of property, legal and financial arrangements for various enabling agreements and third parties.	Councillor David Seaton Cabinet Member for Resources	November 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure 01733 863976 Brian.howard@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Wirrina Car Park – KEY/06MAR15/10 Disposal of Wirrina Car Park to Peterborough Investment Partnership.	Councillor David Seaton Cabinet Member for Resources	November 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Hodgson, Head of Strategic Projects 01733 384535 Richard.hodgson@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Mobile Homes Charging Schedule – KEY/01MAY15/04 To approve the mobile homes charging schedule.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	November 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders during eight week consultation.	Belinda Child Head of Housing and Health Improvement Tel: 01733 873769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Novation of Contract Regarding Temporary Staff – KEY/15MAY15/01 To approve the novation of the temporary staff contract.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Real Time Passenger Information – KEY/10JUL15/02 To approve the expansion and maintenance contract.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development</p>	<p>November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and External stakeholders.</p>	<p>Amy Pickstone Senior ITS Officer Tel: 01733 317481 Amy.pickstone@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Simon Webber Strategic Projects Officer Tel: 01733 384545 Simon.webber@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Delivery of the Council's Capital Receipt Programme through the sale of Pyramid Centre, Bretton North – KEY/24JUL15/02 To authorise the sale of the Pyramid Centre, Bretton North.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gareth Dawkins Capital Projects Officer Tel: 01733 384618 Gareth.dawkins@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>Sale of Land at Rear of Braybrook School, Orton Longueville – KEY/24JUL15/03 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Land.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>December 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Expansion by One Form of Entry to Jack Hunt Secondary School – KEY/07AUG15/02 To approve expansion by 1 form of entry of Jack Hunt Secondary School to include award of building contracts for the required enhancement of facilities and any legal changes to the schools PFI contract.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>November 2015</p>	<p>Strong and Supportive Communities Scrutiny Committee</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Procurement Strategy - KEY/21AUG15/01 To approve the Procurement Strategy.</p>	<p>Cabinet</p>	<p>25 November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Vicki Palazon Financial Services Manager – Planning and Reporting Tel: 01733 864104 Vicki.palazon@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>Care Act 2014 Framework – KEY/21AUG15/02 Approval of publication of the Council’s framework for delivery of the statutory obligations and powers introduced by the Care Act 2014.</p>	<p>Cabinet</p>	<p>25 November 2015</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Tina Hornsby Assistant Director, Quality Information and Performance Tel: 01733 752427 tina.hornsby@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>Changes to the Council's Adult Social Care Charging Policy – KEY/21AUG15/03 Consultation around proposed changes to the Council's charging policy in recognition of the statutory obligations and powers introduced by the Care Act 2014.</p>	Cabinet	25 November 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders	Mark Gedney Financial Systems Manager Tel: 01733 452335 Mark.gedney@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Installation of Solar Panels on Residential Roof Tops: Change in Initial Investment – KEY/04SEPT15/01 To approve the change in initial investment</p>	Councillor David Seaton, Cabinet Member for Resources	November 2015	Sustainable growth and Environment Capital	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Peterborough Local Plan (Preliminary Draft version) - KEY/04SEPT15/04 Cabinet to approve the first draft of the updated Local Plan for public consultation in January 2016</p>	Cabinet	7 December 2015	Sustainable Growth and Environment Capital Scrutiny Committee	Relevant internal and external stakeholders.	Richard Kay Head of Sustainable Growth Tel: 01733 863795 richard.kay@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Peterborough Statement of Community Involvement (SCI) – KEY/21SEPT15/01 For Cabinet to approve the Statement of Community Involvement.</p>	Cabinet	7 December 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	<p>Richard Kay Head of Sustainable Growth Strategy Tel: 01733 863795 Richard.kay@peterborough.gov.uk</p> <p>Gemma Wildman Principal Strategic Planning Officer Tel: 01733 863824 Gemma.wildman@peterborough.gov.uk</p>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Eyrescroft Primary School – KEY/21SEPT15/02 Closure of Eyrescroft Primary School, academy transfer agreement and lease of premises.</p>	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	November 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	<p>Alison Chambers Assets and School Place Planning Officer Alison.chambers@peterborough.gov.uk Tel: 01733 863975</p>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>Draft Housing Strategy – KEY/21SEPT15/03 For Cabinet to approve the Strategy for public consultation.</p>	Cabinet	8 February 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	<p>Anne Keogh Housing and Strategic Planning Manager Anne.keogh1@peterborough.gov.uk Tel: 01733 863815</p>	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Award of Contract for Car Leasing – KEY/02OCT15/01 To award a contract to enable the Council to provide a salary sacrifice car leasing scheme.	Councillor David Seaton Cabinet Member for Resources	November 2015	Sustainable Growth and Environment Capital	Employment Committee and Trade Unions	Paul Smith HR Consultant Tel: 01733 863629 Paul.smith@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Future of America Farm Solar and Wind Project – KEY/02OCT15/02 For Cabinet to agree the future of the project at America Farm.	Cabinet	25 November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Rural Vision and Parish Charter – KEY/16OCT15/01 For Cabinet to approve the Rural Vision and Parish Charter.	Cabinet	25 November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Cate Harding Community Capacity Manager Tel: 01733 317497 Cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>Installation of Battery Storage Onto Existing and Proposed PV Systems – KEY/16OCT15/02</p> <p>To approve the installation of battery storage onto existing and proposed PV systems in addition to installing additional solar PV including battery storage to additional corporate properties.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>November 2015</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Steven Morris Client Property Manager Tel: 01733 384657 Steven.morris@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
NONE AT THE CURRENT TIME						

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS						
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Budget Proposals First Tranche Consideration - To approve the consultation on the first tranche of Budget Proposals.	Cabinet	25 November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Council Tax Support Scheme 2016/2017 Consultation – To approve the consultation on the Council Tax Support Scheme 2016/2017.	Cabinet	25 November 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Budget Proposals First Tranche Recommendation - To recommend the first tranche of budget proposals to Council.	Cabinet	7 December 2015	Sustainable Growth and Environment Capital	Relevant Internal and External Stakeholders	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Council Tax Support Scheme 2016/2017 Recommendation – To recommend the Council Tax Support scheme to Council.	Cabinet	18 January 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@pete rborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Budget Proposals Second Tranche Consideration – To approve the consultation on the second tranche of Budget Proposals.	Cabinet	8 February 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Budget Proposals Second Tranche Recommendation – To recommend the second tranche of budget proposals to Council.	Cabinet	29 February 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Local Transport Plan – To recommend approval to Council of the fourth Local Transport Plan.	Cabinet	7 December 2015	Sustainable Growth and Environment Capital	Relevant Internal and External Stakeholders	Lewis Banks Principal Transport Planning Officer Tel: 01733 317465 Lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
Extension to Etton Conservation Area – For the Cabinet Member to approve the extension.	Councillor John Holdich Leader of the Council and Cabinet Member for Education Skills and University	October 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jim Daley Principal Built Environment Officer Tel: 01733 453522 Jim.daly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Extension to Sutton Conservation Area – For the Cabinet Member to approve the extension.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	October 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jim Daley Principal Built Environment Officer Tel: 01733 453522 Jim.daly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Extension to Longthorpe Conservation Area – For the Cabinet Member to approve the extension.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	October 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jim Daley Principal Built Environment Officer Tel: 01733 453522 Jim.daly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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Extension to Bainton Conservation Area – For the Cabinet Member to approve the extension.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	October 2015	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Jim Daley Principal Built Environment Officer Tel: 01733 453522 Jim.daly@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Registration of the Mayor's Charity - To approve the registration of the Mayor's Charity with the Charity Commission.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	October 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Natalie Moulton Assistant Lawyer (Contracts and Procurement) Tel: 01733 452527 Natalie.moulton@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	October 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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Extension of Current Adult Social Care Contracts – To approve the extension of Mental Health Employment, Wellbeing and Recovery Services contracts from 1 October 2015 and 30 Nov 2016 due to reconfiguration of the contract.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	October 2015	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Mubarak Darbar Head of Commissioning Learning Disabilities Tel: 01733 452509 Mubarak.darbar@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Delegation of Authority - To delegate authority for funding governance arrangements for care placements for Looked After Children to the Service Director – Safeguarding and Children for a period of 12 months.	Councillor Andy Coles Cabinet Member for Children’s Services	October 2015	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Helene Carr Head of Service, Access to Resources and Specialist Commissioning Tel: 01733 863901 Helene.car@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Personal Budgets in Peterborough - To agree to adopt Peterborough’s Personal Budget Policy Statement as part of the revised statutory duties that apply to the Council as part of the SEND reforms, under the Children and Families Act 2014.	Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University	October 2015	Strong and Supportive Scrutiny Committee	Relevant internal and external stakeholders	Carrie Gamble Commissioner Tel: 01733 863931 Carrie.gamble@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Executive Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Corporate Property

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Peterborough Investment Partnership

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

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Meeting Date	Item	Notes
<p>16 June 2015</p> <p><i>Draft report 5 June</i> <i>Final report 12 June</i></p>	<p>Appointment of Co-Opted Members</p> <p>To consider the continued membership of the four Co-opted Members.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Review of 2014/2015 and Future Work Programme 2015/2016</p> <p>To review the work undertaken during 2014/15 and make any recommendations for future monitoring.</p> <p>Contact Officer: Dania Castagliuolo</p>	
	<p>Rural Communities: Introduction, Overview and Work Programme</p> <p>To discuss and identify potential items for the 2015/2016 work programme.</p> <p>Contact Officer: Adrian Chapman</p>	
<p>13 July 2015</p> <p><i>Draft report 24 June</i> <i>Final report 1 July</i></p>	<p>Rural Overview Report</p> <p>To scrutinise progress in relation to directly meeting the needs of rural communities.</p> <p>Contact Officer: Adrian Chapman</p>	<p>Requested by Commission on 16 June 2015</p>
	<p>7 September 2015</p> <p><i>Draft report 19 Aug</i> <i>Final report 26 Aug</i></p>	<p>Developing a Rural Vision and Parish Charter for Peterborough</p> <p>To review the results of the three month consultation on the Rural Vision and Parish Charter.</p> <p>Contact Officer: Cate Harding</p>

Meeting Date	Item	Notes
	<p>Enabling Youth Work in Rural Communities</p> <p>To consider the models proposed as a way of securing universal youth work in rural areas.</p> <p>Contact Officer: Iain Easton</p>	
<p>3 November 2015</p> <p><i>Draft report 15 Oct</i> <i>Final report 22 Oct</i></p>	<p>Road Safety in Rural Areas</p> <p>To review footpaths, road safety, health, rights of way and bridal ways in rural communities.</p> <p>Contact Officer: Adrian Chapman</p>	
	<p>Unitingcare Partnership</p> <p>To receive an update on the Unitingcare Partnership.</p> <p>Contact Officer: Tracy Cannell</p>	
<p>26 November 2015 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2016/17 and Medium Term Financial Strategy to 2025/26 Phase One</p> <p>To scrutinise the Executive's proposals for the Budget 2016/17 and Medium Term Financial Plan 2025/26.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>	
<p>11 January 2016</p> <p><i>Draft Report 22 Dec</i> <i>Final Report 29 Dec</i></p>	<p>Environmental Aspect of Rural Areas</p> <p>Contact Officer:</p> <p>Educational Attainment in Rural Schools</p> <p>Contact Officer: John Lewis</p> <p>Carers in Rural Communities Including the Care Act for Carers</p>	

Meeting Date	Item	Notes
	Contact Officer:	
10 February 2016 (Joint Meeting of the Scrutiny Committees and Commissions)	Budget 2015/16 and Medium Term Financial Plan – Phase Two To Scrutinise the Executive’s proposals for the Budget 2015/16 and Medium Term Financial Plan. Contact Officer: John Harrison/Steven Pilsworth	
7 March 2016 <i>Draft report 17 Feb</i> <i>Final report 24 Feb</i>	Rural Transport Contact Officer:	

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